

# HYDRAFLOW QUARTERLY

Issue 89

*Keeping you informed*

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## Hydraflow x OC United Way

SUPPORT ORANGE COUNTY  
NEIGHBORS IN NEED WITH  
**HYGIENE KITS**

Hydraflow has partnered with Orange County United Way to assemble and donate hygiene kits to local charities in need. On Wednesday, March 13th we will be holding a volunteer event for employees to assemble at least 280 kits! These kits include necessities like toothbrushes, socks, shampoo, soap, and deodorant.

The kits will be donated to both the VA Hospital, to benefit veterans in need and to the Thomas House Shelter which supports homeless families with children.

We are holding 2 separate kit assembly events in the Upstairs Training Room to correspond with our regular schedules. The first session will be from 2:30 pm—3:30 pm and the second session from 4:00 pm—5:00 pm. Employees will clock out for the event, waters and light snacks will be provided.

In addition to helping neighbors in need, all volunteers will be awarded 250 Vitality points! RSVP to HR by Wednesday, February 21st if you are interested in signing up!



# SAFETY PAGE



## Hazard Identification Safety Talk

*By: Insurance Company of the West*



Risk management is the overall process used to eliminate or minimize the health and safety risks to people in the workplace, and involves the following three steps:

1. **Identify (the Hazards)** – what situation or thing has the potential to cause harm.
2. **Evaluate (the Risk)** – what is the possibility that harm (death, injury or illness) might occur when exposed to a hazard.
3. **Control (the Hazard)** – taking action to eliminate or minimize the hazards as far as is reasonably practicable.

### Identify Hazards

One of the most important aspects of risk management is the identification of potential hazards. A hazard is anything that has the potential to cause harm, such as chemicals, electricity, working at height etc. It can be a specific thing or a situation.

Some tips to help identify hazards include:

- Checking manufacturer instructions for equipment.
- Checking safety data sheets (SDS) for chemicals.
- Consult with your co-workers or someone who has knowledge of potential hazards.
- Review incidents and hazards reported previously.
- Consult relevant online resources.
- Consult industry groups and professional associations.



**Evaluate and Control the Hazards:** After identifying the hazards, the next steps are to properly evaluate and control the hazards. These steps may be very specific, so be sure to take your time and ask for help when needed.

**Evaluate:** Evaluating risks is a key step in working with hazardous materials, instrumentation, and equipment. A risk assessment will in part examine the probability that an adverse event will occur and the consequence of that event. Ultimately, this can help to determine the proper controls that will be needed to avoid the adverse event.

**Control:** After hazards have been identified and evaluated, all must be controlled to avoid exposure.

### Final Word

Conducting an effective risk assessment requires a meaningful dialogue and cooperative approach to hazard reduction in the workplace on the parts of both employers and employees.

*This Quarter's Safety Lotto Winner will be announced in the next Internal Newsletter!*